

2024 Provider Payment Schedule Child Care Assistance - Dallas County

Our payment processing schedule is expected to change in December 2024. We will notify early learning programs as soon as information is confirmed by the Texas Workforce Commission.

| Time Period Covered (Two weeks) | Payment Statements Posted By (Wednesday) | Payments to Providers (Friday) |
|------------------------------------|---|-----------------------------------|
| Dec 10-23, 2023 | Jan 3, 2024 | Jan 5, 2024 |
| Dec 24, 2023-Jan 6, 2024 | Jan 17 | Jan 19 |
| Jan 7-20 | Jan 31 | Feb 2 |
| Jan 21-Feb 3 | Feb 14 | Feb 16 |
| Feb 4-17 | Feb 28 | Mar 1 |
| Feb 18-Mar 2 | Mar 13 | Mar 15 |
| Mar 3-16 | Mar 27 | Mar 29 |
| Mar 17-30 | Apr 10 | Apr 12 |
| Mar 31-Apr 13 | Apr 24 | Apr 26 |
| Apr 14 – 27 | May 8 | May 10 |
| Apr 28-May 11 | May 22 | May 24 |
| May 12-25 | Jun 5 | Jun 7 |
| May 26-Jun 8 | Jun 19 | Jun 21 |
| Jun 9-22 | Jul 3 | Jul 5 |
| Jun 23-Jul 6 | Jul 17 | Jul 19 |
| Jul 7 – 20 | Jul 31 | Aug 2 |
| Jul 21 – Aug 3 | Aug 14 | Aug 16 |
| Aug 4 – 17 | Aug 28 | Aug 30 |
| Aug 18 - 31 | Sep 11 | Sep 13 |
| Sept 1 – 14 | Sep 25 | Sep 27 |
| Sept 15 - 28 | Oct 9 | Oct 11 |
| Sept 29 - Oct 12 | Oct 23 | Oct 25 |
| Oct 13 - 26 | Nov 6 | Nov 8 |
| Oct 27 - Nov 9 | Nov 20 | Nov 22 |
| Nov 10 - 23 | Dec 4 | Dec 6 |
| Nov 24 - Dec 7 | Dec 18 | Dec 20 |
| Dec 8 - 21 | Jan 2, 2025 (Thurs) | Jan 3, 2025 |

Payments will typically be processed the Monday or Friday before the statements are posted in the web portal message center. Payment processing means all information is in the system and approved for payment, then payment amounts are calculated and submitted for final approval. All payments are made electronically. CCA does not issue paper checks.

Payment Information

Direct Deposit

- Licensed child care providers must use direct deposit to an account in their licensed/business name
- **Changes to account information must be submitted by noon on Wednesday the week before payments are scheduled to be released.** Account information changes received after noon on Wednesday will be applied to the next scheduled payment. **Any payments returned due to bank accounts closed, etc. will be resent with the next scheduled payment.**
- Request banking changes by contacting Provider Services – 214-630-5949, or on our web portal at cca.childcaregroup.org

Skylight Pay Card

- Relative child care providers may request a pay card if they do not have a bank account for direct deposit