

## 2018 Provider Payment Schedule Child Care Assistance - Dallas County

Time Period Covered (Two weeks)	Payment Statements Mailed (Wednesday)	Payments to Providers (Friday)
Dec 17-30, 2017	Jan 17, 2018	Jan 19, 2018
Dec 31, 2017-Jan 13, 2018	Jan 31	Feb 2
Jan 14-27	Feb 14	Feb 16
Jan 28-Feb 10	Feb 28	Mar 2
Feb 11-24	Mar 14	Mar 16
Feb 25-Mar-10	Mar 28	Mar 30
Mar 11-24	Apr 11	Apr 13
Mar 25-Apr 7	Apr 25	Apr 27
Apr 8-21	May 9	May 11
Apr 22-May 5	May 23	May 25
May 6-19	Jun 6	Jun 8
May 20-Jun 2	Jun 20	Jun 22
Jun 3-16	Jul 3 (Tuesday)	Jul 6
Jun 17-30	Jul 18	Jul 20
Jul 1-14	Aug 1	Aug 3
Jul 15-28	Aug 15	Aug 17
Jul 29-Aug 11	Aug 29	Aug 31
Aug 12-25	Sep 12	Sep 14
Aug 26-Sep 8	Sep 26	Sep 28
Sep 9-22	Oct 10	Oct 12
Sep 23-Oct 6	Oct 24	Oct 26
Oct 7-20	Nov 7	Nov 9
Oct 21-Nov 3	Nov 21	Nov 23
Nov 4-17	Dec 5	Dec 7
Nov 18-Dec 1	Dec 19	Dec 21
Dec 2-15, 2018	Jan 2, 2019	Jan 4, 2019
Dec 16-29, 2018	Jan 16, 2019	Jan 18, 2019
Dec 30, 2018-Jan 12, 2019	Jan 30	Feb 1

Payments will typically be processed the Monday or Friday before the statements are mailed. Payment processing means all attendance information is in the system and approved for payment, then payment amounts are calculated and submitted for final approval. All payments are made electronically. CCA does not issue paper checks.

### Payment Information

#### **Direct Deposit**

- Licensed child care providers must use direct deposit to an account in their licensed/business name
- **Changes to account information must be submitted by noon on Wednesday the week payments are scheduled to be released.** Account information changes received after noon on Wednesday will be applied to the next scheduled payment. **Any payments returned due to bank accounts closed, etc. will be resent with the next scheduled payment.**
- Request banking changes by contacting Provider Services – 214-630-5949 option 3, or on our web portal at [cca.childcaregroup.org](http://cca.childcaregroup.org)

#### **Skylight Pay Card**

- Relative child care providers may request a pay card if they do not have a bank account for direct deposit