

2025 Relative Provider Payment Schedule Child Care Assistance – Dallas County

| Time Period Covered (Two weeks) | Payment Information Posted By (Wednesday) | Payments to Providers (Friday) |
|---|--|-----------------------------------|
| Dec 22 – Jan 4 | Jan 15 | Jan 17 |
| Jan 5 – 12 (one week) | Jan 29 | Jan 31 |
| We will begin processing payments in our new system when with the payment for January 13 – 26. They will move from a Sunday - Saturday time period to Monday – Sunday. | | |
| Jan 13 – 26 | Feb 12 | Feb 14 |
| Jan 27 – Feb 9 | Feb 26 | Feb 28 |
| Feb 10 - 23 | Mar 12 | Mar 14 |
| Feb 24 – Mar 9 | Mar 26 | Mar 28 |
| Mar 10 - 23 | Apr 9 | Apr 11 |
| Mar 24 – Apr 6 | Apr 23 | Apr 25 |
| Apr 7 - 20 | May 7 | May 9 |
| Apr 21 – May 4 | May 21 | May 23 |
| May 5 - 18 | Jun 4 | Jun 6 |
| May 19 – Jun 1 | Jun 18 | Jun 20 |
| Jun 2 - 15 | Jul 2 | Jul 3 |
| Jun 16 - 29 | Jul 16 | Jul 18 |
| Jun 30 – Jul 13 | Jul 30 | Aug 1 |
| Jul 14 - 27 | Aug 13 | Aug 15 |
| Jul 28 – Aug 10 | Aug 27 | Aug 29 |
| Aug 11 - 24 | Sep 10 | Sep 12 |
| Aug 25 – Sep 7 | Sep 24 | Sep 26 |
| Sep 8 - 21 | Oct 8 | Oct 10 |
| Sep 22 – Oct 5 | Oct 22 | Oct 24 |
| Oct 6 - 19 | Nov 5 | Nov 7 |
| Oct 20 – Nov 2 | Nov 19 | Nov 21 |
| Nov 3 - 16 | Dec 3 | Dec 5 |
| Nov 17 - 30 | Dec 17 | Dec 19 |
| Dec 1 - 14 | Dec 31 | Jan 2 |
| Dec 15 - 28 | Jan 14 | Jan 16 |
| Dec 29 – Jan 11 | Jan 28 | Jan 30 |

Payments will typically be processed the Monday or Friday before the statements are posted in the web portal message center. Payment processing means all information is in the system and approved for payment, then payment amounts are calculated and submitted for final approval. All payments are made electronically. CCA does not issue paper checks.

Payment Information

Direct Deposit

- **Changes to bank account information must be submitted by noon on Wednesday the week before payments are scheduled to be released.** Account information changes received after noon on Wednesday will be applied to the next scheduled payment. **Any payments returned due to bank accounts closed, etc. will be resent with the next scheduled payment.**

Skylight Pay Card

- Relative child care providers may request a pay card if they do not have a bank account for direct deposit